



C R E S T M E T A L
E N G I N E E R I N G

VENDOR
REGISTRATION FORM



CREST METAL
ENGINEERING

Vendor Registration Form

S.No.	Particular	Detail
1	Name of the Supplier :	
2	Address : a. Factory / Ware House : b. Office : c. Email address : d. Web site address :	
3	Telephone (s) : a. Factory / Ware House b. Office	
4	Fax / Telex No. :	
5	Trade License No.	
6	VAT Number	
7	CST Number	
8	SSI Registration	
9	Excise Registration No.	
10	Nature of Business:	Manufacturer / Sole Selling Agent / Dealer / Trader / Agent / Assembler
11	Nature of the Company : Proprietor / Partnership / Private / Public Ltd . a. In case of Proprietary / Partnership Co : i) Proprietor/Partners Name : ii) Address : iii) Telephone No. : b. In case of Private / Public Ltd. Co. : i) Chief Executives Name : ii) Address : iii) Telephone No. :	
12	For clarifications persons to be contacted :	
	Name	Designation & Contact Number

13	Brief Details of Product / Classes , Types of Equipment , Supplies and Material which can be supplied by you.	
14	Are any regulatory requirements applicable to your product / process with respect to :	
	a) Environment	(Yes / No)
	b) Safety	(Yes / No)
15	If yes , enclose evidence of compliance : -	Annexure No.
16	Are you complying with requirement of SA 8000?	
17	Are you registered under ISO – 9000?	
18	If no, do you have documented quality system : (Yes/No)	
19	Do you have a quality manual : (Yes/No)	
20	Total production capacity per annum for items required by Company	
21	Details of Machinery in operation	
22	Please furnish details available for testing and inspection facilities.	
23	List of five main clients :	
	Name of Organization & Address	Product Supplied
1		Value of Supplies in last 2 yrs
2		
3		
4		
5		
24	Annual Turnover (Value) (Last Three years)	
25	Name and address of your Bankers .	
26	Please enclose Balance Sheet of last 3 years	
27	Value of total Capital Employed .	
28	Value of orders in hand .	
29	List of enclosures.	Company Profile and Product Catalogue Trade License copy VAT Registration copy CST Registration Copy Excise Registration copy SSI Registration copy

It is hereby declared that the information and particulars furnished above are true and correct to the best of my/our knowledge and belief and nothing has been concealed.

Authorized Person Name & Signature

Date

(For Crest Metal Engineering use) Recommendation:

(MD)

Decision on Registration :- Date

(Purchase- Head)